

ARTICLE XVIII. RELOCATION OF PRIVATELY-OWNED FACILITIES

**UTILITY INFORMATION COORDINATION & RECORDS  
(U.I.C.R.)**

**DESIGN CONSULTANT REQUESTS FOR PRIVATE UTILITY INFORMATION (40-395)**

- (a) The Owner of any private facility required to provide information describing and locating any facilities in the public right-of-way within the project limits.
- (b) Design Consultant to investigate and identify potential utility conflicts during preliminary design.

**DESIGN CONSULTANT PREPARES REPORT & NOTIFICATIONS OF NO CONFLICT (40-395)**

- (c) Design Consultant determines “No Conflicts” identified during preliminary design and prepares report and official “No Conflict” notifications.
- (d) Facility Owner(s) to review and notify Consultant of any discrepancies or specific concerns.

**DESIGN CONSULTANT PREPARES PRELIMINARY NOTICE (40-395)**

- (e) Official “Preliminary Notification” provided to the owner(s) of any private facility with identified utility conflicts that may be required to relocate facilities in the public right-of-way within the project limits. (60% Submittal)
- (f) Facility Owner(s) reviews potential conflicts, provides comments & recommendations, and begins coordination.
- (g) Design Consultant reviews comments & recommendations and finalizes design changes if required.

**DESIGN CONSULTANT ATTENDS MONTHLY UTILITY COORDINATION MEETINGS (40-396)**

- (h) Design Consultant provides project information, agenda requests, and attends City of Houston Monthly Utility Coordination Meetings as required to adequately coordinate facility relocations for the project.

**DESIGN CONSULTANT PREPARES FINAL NOTICE (40-396)**

- (i) Official “Final Notification” provided to the owner(s) of any private facility with identified utility conflicts that will be required to relocate facilities in the public right-of-way within the project limits. (90% Submittal)
- (j) Facility Owner(s) review final conflicts, provides final comments, and provides relocation schedule and plan within 60 Days, with all required relocations to be completed within 180 Days from date of Final Notice.
- (k) Facility Owner(s) file claims of “good cause” for delays in completing relocations as provided by the (URO).
- (l) Design Consultant reviews plans, schedules, and claims, and integrates required private utility relocations into project critical path and construction schedule.
- (m) Design Consultant records and files all plans & documentation related to private utility relocations.