

OFFICE USE ONLY

Submittal Date :		Response Date:		Approved:		Rejected:	
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Water Restriction Variance Application for Stage 2/3/4 Drought

Completion of the application does not guarantee that the variance will be granted. Failure to provide signature or to answer all of the questions will result in the application being automatically rejected. Please fill out all the questions below and provide a signature. Partial or incomplete applications will expire 30 calendar days from submittal.

- Variance applications will only be granted to customers who receive a utility bill from the City of Houston
- Please send completed application and all attachments to hpwconserve@houston.tx.gov
- A new application will need to be submitted with each level of increase in drought contingency staging
- Additional water conservation information can be found at: www.houstonpublicworks.org/current-watering-restrictions

Customer Category - Please enter COH Water Account Number
Contract/Wholesale
Residential
Commercial
Account No.:
Account No.:
Account No.:
Account Holder Information *Required*

Name						
Address						
City		State		ZIP Code		
Email		Phone Number				
Signature						

Representative Information *Required only if the variance application is being completed by a representative of the account holder*

Name						
Company						
Address						
City		State		ZIP Code		
Email		Phone Number				
Signature						

Property Information *Required*
Same as account holder

Service Address						
City		State		ZIP Code		
Organization (If applicable)						

1.) Do you have a separate irrigation meter? (YES / NO)

YES

NO

2.) Purpose of water usage (select one):

Landscaping

Business

Agricultural

Other

3.) Requested Variance from City of Houston Drought Contingency Plan:

Time of Day

Day of Week

Other

No variance shall be retroactive or otherwise justify any violation of the prohibitions hereunder occurring prior to the issuance of the variance. Notwithstanding the foregoing, a variance may be applied retroactively if issued to a residential customer who is a member of a family consisting of five or more persons living in a single residential unit served by a single water meter.

A variance is valid for only the declared water shortage period in existence at the time of issuance and shall expire at the conclusion of the existing water shortage period. If the conclusion of the existing water shortage period is immediately followed by a newly declared water shortage period, consisting of either more or less threatening conditions, a new application for a variance must be filed.

City of Houston Drought Contingency Plan Guidelines

STAGE	1	2	3	4
DEMAND REDUCTION GOAL	5%	10%	20%	35%
PARTICIPATION	voluntary	mandatory	mandatory	mandatory
MEASURE	2x week watering	2x week watering	No outdoor watering allowed*	No outdoor watering allowed*

4.) Please check the box(es) that indicate the reason for requesting a variance. Check all boxes that apply. Only variances meeting at least one of the three criteria below will be eligible for consideration.

- a) Failure to grant the variance would cause an emergency condition immediately threatening the life, safety, welfare, or fire protection of the public, the person requesting the variance, or the environment.

Please describe:

- b) The applicant cannot comply with the prohibition for technical reasons.

Please describe:

- c) The applicant agrees to implement alternative methods that will achieve the same or a greater level of reduction in water use.

Please describe the conservation methods you will implement to achieve the same or greater reduction in water use required by the current drought stage. If needed an attachment may be included.

SIGNATURE

To the best of my knowledge the information I provided in this application is true and correct.

Applicant Signature: _____

Date: _____